

Hope and Healing for the Body, Mind & Spirit

Bereavement Publications, Inc.
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The heartbeat of *Living With Loss*™ Magazine is the material YOU write and submit to us. Just as what you have read in LWL has touched and inspired you, your story can bring hope and healing to someone else. An honest approach with the overall objective of encouraging and uplifting the bereaved is our goal. Our mission is to offer compassion and hope with the latest resources, tools and perspectives in the bereavement and loss field. Most important, we invite the bereaved to consider alternative and innovative ways to cope with the diverse issues and concerns that make their grief journey unique. Please review our submission guidelines below.

EDITING POLICY

We make a determined effort never to change the meaning or intent of an author's work, but in order to maintain the overall tone of editorial material, writers grant **Bereavement Publications, Inc., Living With Loss™** Magazine or its website full permission to edit at our discretion. Primary editing concerns include (but are not limited to) accurate grammar, spelling, punctuation, hyphenation and syntax. We may also have to edit for length in order to fit stories, articles and poems in the available space.

MANUSCRIPTS AND COPYRIGHTS

- Manuscripts of 600 words or less.
- We prefer articles written in the first or third person (“I, we, he, she or they” rather than directed to “you.”)
- Manuscripts should be typewritten and double-spaced in Times New Roman font size 12. *Please do not send editorial material on decorated paper or in small, fancy or italicized fonts.*
- Submissions by email and/or a Microsoft Word document attachment or a Microsoft Word document on a computer disk (CD) are welcomed. Please do not fax your article or poem unless we request you to do so.
- All submissions MUST INCLUDE name, address and daytime phone number. We appreciate having your email address for quick correspondence.
- Writers receive full author credit unless there is a specific request for anonymity.
- We cannot accept third party submissions. Please do not send material you did not personally write. If you are under 18 years of age, please have your parent or legal guardian sign the release form.
- We cannot use material for which we must gather permission elsewhere. Please clear all permission hurdles (in writing) before submitting.
- Writers grant to **Bereavement Publications, Inc. and Living with Loss™ Magazine** the unrestricted right to reprint (either as a compilation of articles, separate document or product, internet or printed) without permission of, or compensation to, the writer. This does not include previously published works. See also the COMPENSATION section of these guidelines. Writers retain the right to submit or reprint their own material with no compensation from Bereavement Publications, Inc. in other publications at their discretion.
 1. If you are submitting original material to us for your article/poem and you publish it elsewhere, please add this notation: This article previously appeared in *Living With Loss™ Magazine*, (insert date, Vol.# No.#) (888) 604-4673 www.livingwithloss.com.
 2. If you are submitting material that you have previously published elsewhere (ex: your book, your website, etc.) please add this notation at the end of the article: This article (or parts of this article) previously appeared in NAME OF PUBLICATION, (insert date, Vol.# No.#)

3. If you have granted permission to an individual, company or website for a reprint of your article/poem that appeared in *Living With Loss™ Magazine*, please add this notation to the article: This article previously appeared in *Living With Loss™ Magazine*, (insert date, Vol.# No.#) (888) 604-4673 www.livingwithloss.com.

ACCEPTANCE OF SUBMISSION

- Acceptance of your article or poem submission does not guarantee publication.
- We have an open submission policy: Your submission will be kept on file for one year with your signed writer's release form.
- You will be notified by email or phone if your submission is selected for publication. You will then receive a Letter of Acceptance noting the publication date of your submission.
- Due to the volume of submissions, we cannot personally respond to each submission. If you intend to submit your article/poem or have already submitted your work elsewhere, please note the name and issue of the publication so we can assign the proper credit if we decide to use it as well.

PHOTOGRAPHS

- We welcome photographs and personal illustrative materials that displays a picture of your story, poem or article. We cannot return photographs or illustrative materials so please be sure to send a COPY. Please **DO NOT** send your only picture!
- Make sure that the back of each picture includes the clearly legible name, address and phone number of the author and the title of the article submitted.
- If submitting electronically please send photo in a .jpg format, 300 dpi resolution. Be sure to include your name in the file name. (Ex: YourName_anyarticle.jpg)
- We reserve the right to use or not use the photo depending on quality and space.

RETURNED MATERIAL

- Please do not send your original article or photograph. We receive such a large volume of submissions and it is time consuming to return material that can be otherwise copied by you.

COMPENSATION

While editorial material in *Living With Loss™ Magazine* is *not* compensated financially, we do offer open submission writers the opportunity to have their work receive worldwide exposure. If your article appears on our website or we receive a request for a reprint of your article, we will pay you 10% of the amount charged to the consumer for the number of reprint copies sold. Payments are made to writers each quarter. Readers and subscribers often use articles from *Living With Loss™ Magazine* as hand-outs for workshops and support groups.

DEADLINES

Manuscripts containing seasonal or holiday references must be received a **minimum** of four to six months prior to date of publication to be considered. For example: If your article contains references about the winter holidays you should send your submission by May for consideration because we go to press by Sept 15 for the winter issue.

PUBLICATION DATES

Monthly e-Magazines are released by the 10th of each month we do not print a quarterly paper edition. Quarterly Printed Editions - Spring - February 1st; Summer - May 1st; Fall - August 1st; Winter - November 1st

THANK YOU

The contributions of knowledgeable writers are the heartbeat of our project. We ask your understanding of our policies, and we sincerely appreciate your contributions.



Living With Loss™ Magazine

SUBMISSION RELEASE FORM

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To affirm that you understand and are in agreement with these terms and conditions, please sign below and return this page only to Bereavement Publications, Inc. Please keep a copy for your records.

(Title of Article or Poem -- Please use a separate form for each submission)

Date

Signature of Author (and Parent or Guardian if under 18 years of age)

Author's Name (Please print)

Author's Street Address

Author's City, State, Zip Code

Author's Daytime Phone # (_____) _____

Author's e-mail address:

Author's website:

This article was previously published in _____ Date: _____

**WITHOUT YOUR SIGNATURE, YOUR MATERIAL CANNOT BE CONSIDERED.
Signing this form does not guarantee acceptance or publication of editorial material.**

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